

MEASURE A - STRONG SCHOOLS BOND  
CITIZEN'S OVERSIGHT COMMITTEE  
PALO ALTO UNIFIED SCHOOL DISTRICT

MINUTES FOR MEETING OF July 24, 2013

Opening

The Citizens' Oversight Committee held a meeting in the Gunn High School Lounge, 780 Arastradero Road, Palo Alto, California.

\*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue

Members present:

Mr. Walt Hays, Senior Citizen

Ms. Helene Leichter, Parent

Mr. James Cowie, Business Organization Member

Ms. Catharine Garber, Business Organization Member

Ms. Arianne Teherani, Parent

Mr. Todd Collins, Taxpayer Organization

Mr. Bruce Whitson, Parent

Others present:

Mr. Tom Hodges, fs3|Hodges Construction Management

Mr. Lori Alvarez, fs3|Hodges Construction Management

District Staff Present:

Dr. Robert Golton, Bond Program Manager

Mr. Ron Smith, Facilities Project Manager

Ms. Betty Munoz, Administrative Assistant

Call to Order

The meeting was called to order at 5:09 p.m.

Public Comment

There was no request for public comment.

Review of Agenda

Approval of Minutes

MOTION: Hays moved to approve the minutes of April 17, 2013. Motion carried 7-0.

Program Status Update

Gunn High School:

The classroom building and gym are done; they moved in furniture. They started the renovation of existing gym. The interior is completely demolished. It should be finished by October 15.

The L wing is in the design stage, it is essentially a renovation project in preparation to tear down of the old library and music building.

The parking and drop off project design was approved by the Board in June and was submitted to DSA. They will be reviewing the project with the City of Palo Alto and the County as well. They hope to get it out for bid in September or October.

Palo Alto High School:

The athletic stadium is complete. The ornamental fence with the Vikings stadium sign is up. They also completed the track resurfacing and installed a new score board.

Classroom building and media arts building moving forward. The new classroom has ceiling grid in and is getting close to completion.

The Media Arts building is one to two months behind the classroom building. There is framing and

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glass to finish and plaster around building.

The Performing Arts Center is at DSA and will be out by November; bidding should take place in January.

The Haymarket Tower building had all new windows installed and they are currently finishing the trim.

Paly Science building addition schematic design was held back since the Paly Steering Committee asked the architect to go back and look at having covered walkways around the entire perimeter of the building. They plan to take it back to the Board in August.

The Jordan cafetorium and classroom building are complete. They are moving furniture in and took music classrooms and turned them into art classrooms. They are doing a lot of outside work that includes the tennis courts, drainage projects, and some seismic work.

JLS new buildings and landscape are done.

The Terman Library and new building are done. They are moving in furniture and completing HVAC work. The multi-purpose and cafetorium work will continue through October 15. The food service and staff lounge will be under construction for another two months.

Fairmeadow classroom building will be ready for classes in the next three weeks. The site work will continue through the end of August.

At Duveneck they are four months into this project. There is new framing on kindergarten wing and they are getting ready to frame the other classroom wing. The two-story building, they just poured footings and are starting on the slab upgrade work.

Committee member asked if they were running into some cost overruns on any of the projects? Hodges said Gunn gymnasium they have \$1 million worth of claims that they are currently in discussions/negotiations with Amoroso. Out of the \$864,000 change order contingency, \$500,000 has already been committed to valid change orders.

The Gunn new classroom building has \$130,000 left from the budget.

The Paly athletic stadium there were only \$80,000 in change orders out of the \$360,000 contingency.

The Paly tower windows project there was a \$30,000 change order out of the \$80,000 contingency.

Jordan has a projection of \$1.5 million in change orders out of the \$1.39 million contingency so they will have about a \$100,000 – 200,000 in overages on this project. There were a lot of existing, unforeseen conditions.

JLS has \$360,000 in change orders out of the \$1 million contingency.

Terman has a projection of \$890,000 in change orders out of the \$929,000 contingency.

Fairmeadow has about \$300,000 in change orders out of the \$650,000 contingency.

Palo Alto High School Construction: Taisei Construction Company filed a claim with the District for \$1.6 million in April and the Board denied it in May. PAUSD's attorney thought to check if they had

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filed a complaint and they had file a complaint with the Santa Clara County Superior Court in June but as of today, have not served the District. They estimate their project is 80% complete. Their schedule calls for a December 13 completion date. They believe it is a month or two months shy. Rod Elgie with Gilbane is working with Taisei on this. The District wants some performance assurances on how they are going to proceed on the projects.

Committee member asked if the District is satisfied with the work? Golton said the construction is being heavily inspected.

Committee member asked if the anticipated completion date during the first quarter of next year? Smith said he does not foresee any issues that might delay the completion date.

Committee member asked if the \$1.6 million is only for the 10-12 items being disputed. Hodges said yes.

Committee member asked if the prequalification included, work history, litigation, etc. Smith said yes. Hodges said the prequalification process was generated by the District legal counsel and approved by the Board and fulfilled at the time.

The District's new Communication Coordinator Tabitha Kappeler Hurley was introduced. The Committee was asked to copy her on any press releases.

### Annual Audit

Auditors will be here at the end of August. As in the past, they will do their field work, they will meet with a couple of COC members on the Bond program, and they will also meet with the Superintendent. The Committee prefers the auditors present the report and then go to the Board in October. Leichter and Whitson will attend the meeting with the auditors.

### 2013 COC Annual Report

Make suggestions, make edits, finalize at the October meeting.

### Site Visit

The Committee proceeded to the site tours of the Gunn High School, Terman Middle School, JLS Middle School, and Fairmeadow Elementary School.

### October 9, 2013 Agenda

The next COC meeting is scheduled for October 9, 2013. The agenda will be worked through email.

### Next Meeting and Future Meetings Schedule

January 15, 2014  
April 16, 2014  
July 16, 2014

### Adjournment

The meeting was adjourned at 6:00 p.m.