

**MEASURE A - STRONG SCHOOLS BOND
CITIZEN'S OVERSIGHT COMMITTEE
PALO ALTO UNIFIED SCHOOL DISTRICT**

MINUTES FOR MEETING OF July 19, 2017

<u>Opening</u>	<p>The Citizens' Oversight Committee held a meeting in the Facilities/Construction Building D, 85 Churchill Avenue, Palo Alto, California.</p> <p>*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue.</p> <p>Members present: Mr. Jim Cowie, Chair Person, Business Organization Member, Parent, PTA Mr. Bruce Whitson, Vice-Chair, Business Organization Member Mr. Daniel Teo, Parent, PTA, Site Council Member, Taxpayer Organization Member (Absent) Ms. Dana Kismetova, Business Organization Member, Parent (Absent) Ms. Prerana Vaidya, Business Organization Member, Parent, & PTA Mr. Kim Gupta, Business Organization Member, Parent, PTA (Absent) Mr. Sukhi Nagesh, Member, Business Organization Member, Parent</p> <p>Others present: Mr. Tom Hodges, fs3 Hodges Construction Management</p> <p>District Staff Present: Dr. Robert Golton, Bond Program Manager Mr. Ron Smith, Facilities Project Manager</p>
<u>Site Visit at 5:00 p.m.</u>	<p>The Committee toured the Paly Athletic Center.</p>
<u>Call to Order</u>	<p>The meeting was called to order at 5:52 p.m. after the tour.</p>
<u>Public Comment</u>	<p>There were no requests for public comment.</p>
<u>Review of Agenda</u>	<p>Staff merged "Report on Major Projects" and "Program Status Update".</p>
<u>Approval of Minutes</u>	<p>Motion to approve the minutes of April 26, 2017. Motion carried 4-0.</p>
<u>Election of Chair and Vice Chair</u>	<p>The Committee nominated Whitson for Chair and Vaidya for Vice Chair. Motion to approve; motion carried.</p>
<u>Annual Audit</u>	<p>Golton mentioned auditors will be at the District in late August. They will meet with two or three Committee members. Whitson, Vaidya, and Nagesh will meet with the auditors.</p>
<u>Preparation for 2017 COC Annual Report</u>	<p>Staff will make updates to the annual report. They will have a draft mid-September and circulate to the Committee for comments. Staff will make changes and bring a final draft to the October Committee meeting.</p>
<u>Report on Major Projects/Program Status Update</u>	<p>Hodges stated the June report will be emailed out and posted.</p> <p>Hodges updated the Committee on the status of the following projects:</p> <ul style="list-style-type: none">-Gunn Central Building-Paly Science Building-Paly Athletic Center-Paly Library-Addison/Magical Bridge- El Carmelo, Escondido, Hays Multi-Purpose Rooms-Hoover
	<p>Member asked who the contractor is for the Gunn Central Building project. Hodges stated it is Alton</p>

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Construction; it is the same contractor that did the Paly Performing Arts Center.

Member asked if the Paly Science building will be about three to six months for DSA approval. Hodges said they like to allow nine months total from submission to approval. Member asked if the start date will be in June. Hodges said sometime next summer.

Member asked if the moving will be done for the Paly Library by the start of school. Hodges said hopefully, that is the plan.

Member asked if the District has another bond approved, does there need to be a new COC for that bond or can this Committee oversee that new bond as well. Golton believes there are no issues with this COC overseeing the new bond as well.

Hodges pointed out that for Hoover they are holding back on that project. The Hoover Advisory Committee wants to reconvene in August to make sure everything is incorporated.

October 25, 2017 Agenda

The next COC meeting is scheduled for October 25, 2017. The agenda will be worked through email.

Next Meeting and Future Meetings Schedule

October 25, 2017

January 24, 2018

April 18, 2018

Adjournment

The meeting was adjourned at 6:27 p.m.