

**MEASURE A - STRONG SCHOOLS BOND
CITIZEN'S OVERSIGHT COMMITTEE
PALO ALTO UNIFIED SCHOOL DISTRICT**

MINUTES FOR MEETING OF July 19, 2016

Opening

The Citizens' Oversight Committee held a meeting in the Facilities/Construction Building D, 85 Churchill Avenue, Palo Alto, California.

*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue.

Members present:

Mr. Jim Cowie, Chair Person, Business Organization Member, Parent, PTA

Mr. Bruce Whitson, Vice-Chair, Business Organization Member

Mr. Todd Collins, Taxpayers' Organization Member

Ms. Catharine Garber, Business Organization Member

Mr. Walt Hays, Member, Senior Citizens' Organization

Ms. Arianne Teherani, Parent, PTA

Mr. Daniel Teo, Parent, PTA, Site Council Member (Absent)

Others present:

Mr. Tom Hodges, fs3|Hodges Construction Management

Ms. Dana Kismetova, Incoming COC Member

Ms. Prerana Vaidya, Incoming COC Member

Mr. Kim Gupta, Incoming COC Member

District Staff Present:

Dr. Robert Golton, Bond Program Manager

Mr. Ron Smith, Facilities Project Manager

Call to Order

The meeting was called to order at 5:09 p.m.

Public Comment

There were no requests for public comment.

Review of Agenda

Approval of Minutes

Motion to approve the minutes of April 20, 2016. Motion carried 6-0.

Election of Chair & Vice

Motion to elect James Cowie as Chair and Bruce Whitson as Vice Chair. Motion carried 6-0.

Chair

Program Status Update

Golton presented a four year timeline graph of the current active projects.

Hodges updated the Committee on the status of the following projects:

-Paly Gyms

-Paly Library

-Paly Science Addition

-Paly Performing Arts Building

-Gunn Central Building

-Gunn Painting

-Addison Elementary

Member asked who does the inspection on projects. Hodges explained that each project has an inspector of record. Member asked what standards they use for the inspections. Smith stated it is DSA, California building code, uniform code, plumbing code, and mechanical code. All that is generally used for building inspections with the addition of DSA.

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Member asked if the Addison Elementary project will be bid just as all other projects considering it is a donation project. Golton said yes, they will go out to bid.

Member asked where the conception of projects and the recommendation for projects come from. Golton said it comes from the Facilities Steering Committee at each site. They decide the order of the projects on the list and their priority.

Member asked how the order of projects will be selected for the elementary schools. Golton stated they will put together an elementary committee that will make those decisions.

Member asked who makes the decisions on the funds allocated to each site. Hodges stated they did two-year master planning, they had five Board study sessions, they walked through each campus to view conditions, considered growth, received community input, considered health and safety, ADA compliance, classroom and infrastructure, support programs and infrastructure, and site and landscape.

Member asked who oversees the various contractors at the sites. Smith stated there are project engineers and project managers at every construction site. Smith oversees their work at each site.

Golton mentioned the \$7 million allocated for technology refresh. There is a budget shortfall and the bond will take over the technology refresh earlier than anticipated at \$1.2 million a year for a total of \$3.6 million.

Bond Annual Audit

Whitson and Dana will meet with the auditors on August 25 or 26.

2016 COC Annual Report

Cowie and Vaidya will work on the COC annual report.

Site Visit

The Committee toured the Paly Athletic Center.

October 2016 Agenda

The next COC meeting is scheduled for October 19, 2016. The agenda will be worked through email.

Next Meeting and Future Meetings Schedule

October 19, 2016
January 25, 2017
April 19, 2017

Adjournment

The meeting was adjourned at 6:35 p.m.