

**MEASURE A - STRONG SCHOOLS BOND  
CITIZEN'S OVERSIGHT COMMITTEE  
PALO ALTO UNIFIED SCHOOL DISTRICT**

**MINUTES FOR MEETING OF April 20, 2016**

Opening

The Citizens' Oversight Committee held a meeting in the Facilities/Construction Building D, 85 Churchill Avenue, Palo Alto, California.

\*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue.

Members present:

Mr. Jim Cowie, Chair Person, Business Organization Member, Parent, PTA

Mr. Bruce Whitson, Vice-Chair, Business Organization Member

Mr. Todd Collins, Taxpayers' Organization Member

Ms. Catharine Garber, Business Organization Member

Mr. Walt Hays, Member, Senior Citizens' Organization

Ms. Arianne Teherani, Parent, PTA

Mr. Daniel Teo, Parent, PTA, Site Council Member

Others present:

Mr. Tom Hodges, fs3|Hodges Construction Management

District Staff Present:

Dr. Robert Golton, Bond Program Manager

Mr. Ron Smith, Facilities Project Manager

Site Visit

The Committee toured the Paly Performing Arts Center.

Call to Order

The meeting was called to order at 5:51 p.m.

Public Comment

There were no requests for public comment.

Review of Agenda

Approval of Minutes

Motion to approve the minutes of January 20, 2016. Motion carried 7-0.

Program Status Update

Hodges updated the Committee on the status of the following projects:

-Paly Gyms

-Paly Library

Paly Science Addition

-Paly Performing Arts Building

-Gunn Central Building

-Gunn Painting

Member asked about Request for Information (RFI) submittals. Hodges explained that anytime a contractor or a subcontractor has a question on the plans, they submit an RFI.

Member asked who does the inspections. Hodges said they hire an inspector that comes in to review all of the project's building. Member asked if they hire and pay for the inspector. Hodges answered yes, but the DSA engineer oversees their work. Member asked who interviews the inspector. Hodges said his firm and District staff. They have two inspector firms that are under the Inspector of Record (IOR).

Member asked if the inspectors are proactive. Hodges said they do prefer the inspector to be upfront about what is noticed to be wrong.

Member asked about whether Gunn wanted classrooms or a wellness center in the Central building. Hodges said they had a discussion with staff and they decided the building project needs to move

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forward as is. They have some unallocated amount that they could use to address growth.

Member asked about the comparison of the 11<sup>th</sup> day enrollment and the enrollment today showing a drop and if that is typical. Golton pointed out it is not typical but enrollment is dropping all over the State.

Hodges mentioned the mediation on the Miranda drop-off is done and there was a settlement.

Addison Project/Elementary Reserve

Golton reported that based on the conversation last night, the \$60 million elementary reserve will be free to complete this bond program. They will be developing a plan with the elementary school principals.

Member asked if these projects will simply be added to the list of purview. Hodges said yes.

Member asked about the planned maintenance list. Hodges said it was on the monthly report and the new list for 2016-17 will be on the July monthly report.

Membership for 2016-18

Collins and Garber have finished their terms on the COC. Advertising for new members will take place.

October 2016 Agenda

The next COC meeting is scheduled for October 2016. The agenda will be worked through email.

Next Meeting and Future Meetings Schedule

October 2016  
January 2017  
April 2017

Adjournment

The meeting was adjourned at 6:45 p.m.