

LAW OFFICES OF
ENRIQUE MARTINEZ

July 12, 2013

Robert Golton
Business Services
Palo Alto Unified School District
25 Churchill Avenue
Palo Alto, CA 94306

Re: California Public Records Act Request

Dear Sir:

We are interested in obtaining copies of certain records related to public works contracts that were awarded by the Palo Alto Unified School District under which **R. Lowy Fire Protection, Inc.** served as either the general contractor or a subcontractor, and performed work in connection with the execution of a public works project (**including, but not limited at Henry M. Gunn High School**), at any time during the period from approximately August 2012 to the present.

Towards that end, pursuant to Government Code sections 6250, et seq. (the California Public Records Act), we hereby request copies of the following public records that exist as of the date of this letter, covering public works projects where work was performed at any time from August 2012 to the present:

- 1) Copies of the call for bids issued by the Palo Alto Unified School District or related entity as to any public works contract awarded to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc. as a subcontractor in executing the contract, and copies of all published notices of such calls for bids;
- 2) Copies of the bid specifications and contract documents, including the notice of bid acceptance and contract award, as to any public works contract awarded by Palo Alto Unified School District or related entity to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc., as a subcontractor in executing the contract;
- 3) Copies of the payment bond posted in connection with any public works contract awarded by Palo Alto Unified School District or related entity to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc., as a subcontractor in executing the contract;

- 4) Copies of any notices of completion, cessation or acceptance issued by Palo Alto Unified School District or related entity and any documents reflecting the date of recordation of any such notice, as to any public works contract awarded by Palo Alto Unified School District or related entity to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc. as a subcontractor in executing the contract;
- 5) Copies of certified payroll records reflecting all work performed by employees of R. Lowy Fire Protection, Inc., in connection with any public works contract awarded by Palo Alto Unified School District or related entity to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc. as a subcontractor in executing the contract;
- 6) Copies of certified payroll records reflecting wages paid by any contractor or subcontractor during the final week of work performed in the execution of any public works contract awarded by Palo Alto Unified School District or related entity to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc. as a subcontractor in executing the contract.
- 7) Copies of Palo Alto Unified School District's Daily Field Inspection Reports or any other type of inspector reports of work performed in the execution of any public works contract any public works contract awarded by Palo Alto Unified School District or related entity to R. Lowy Fire Protection, Inc., or to another contractor that used R. Lowy Fire Protection, Inc. as a subcontractor in executing the contract.

Please note that "public records," under Gov. Code sections 6252(e), (g) and 6253.9, includes all means of recording, including but not limited to computer-based records.

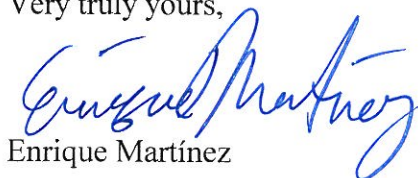
We look forward to your prompt reply to this request within 10 days as required by Gov. Code section 6253(c). If some of the requested material cannot be produced within this time period, please respond by identifying that material and designating a time when it will be produced.

If all of any part of this request is denied, please cite specific exemption(s) which you think justifies your refusal to release information, and inform the undersigned of the appeal procedures available under the law. In the event of deletions, please state the reason for each partial or total denial of disclosure. If the information can only be provided if certain information is redacted, please provide it in redacted form, subject to our future objection and state the reason for the redaction.

Robert Golton
July 12, 2013
Page 3

Please respond to this request and provide the requested information to the Law Offices of Enrique Martinez, 360 Grand Avenue, #141, Oakland, CA 94610. Please advise us as to any copying and mailing costs. If you or your staff members have any questions about this request, please feel free to contact me at (510) 764-6470. Thank you very much for all of your help.

Very truly yours,



Enrique Martínez